



NEWH REGIONAL TRADE SHOW

October 24, 2013

Bell Harbor International Conference Center

Seattle, Washington

Triumph Expo & Events Inc. is proud to be your general services contractor for NEWH REGIONAL TRADE SHOW.

As the show contractor, our goal is to provide you with professional exhibit-related products and services to help you maximize your participation in this event. We are also the exclusive provider of services for drayage, decoration, and labor. Below are just some of the things we offer to make your exhibit experience exceptional:

Install & Dismantle Labor
Standard & Premium Furnishings

Shipping Services
Top-quality graphics

Custom Booths
Personal Service

To make the exhibiting process as simple as possible, we've included an FAQ page in this kit as well as a quick facts page.

We are also available to all exhibitors for quick, convenient and personal service. If you'd like to contact our Exhibitor Services department for information on any of our products or services, please do so at any time using the contact information below:

Your Exhibitor Services and Logistics Specialist
Triumph Expo & Events, Inc.
Phone: 877-607-1010
Fax: 206-431-4846
csr@triumphexpo.com

HOW TO USE THIS EXHIBITOR KIT:

On the left side of the screen is a list of topics covered in this kit. Click on the topic of interest and it will take you to the relevant pages/forms.

ORDERING ONLINE:

Click [HERE](#) and then click on the link to NEWH REGIONAL TRADESHOW

USERNAME:

7144

PASSWORD:

Experience



QUICK FACTS

DEADLINES

EAC/INSURANCE:	TUESDAY, SEPTEMBER 24, 2013	4:00 PM
DISCOUNT PRICING:	FRIDAY, OCTOBER 11, 2013	4:00 PM
ADVANCE SHIPPING:	MONDAY, OCTOBER 21, 2013	4:00 PM
DIRECT SHIPPING:	WEDNESDAY, OCTOBER 23, 2013	12:00 PM - 4:00 PM

SCHEDULE

EXHIBITOR MOVE IN:	THURSDAY, OCTOBER 24, 2013	7:30 AM - 11:00 AM
SHOW DATES/TIMES:	THURSDAY, OCTOBER 24, 2013	12:00 PM - 6:00 PM
EXHIBITOR MOVE OUT:	THURSDAY, OCTOBER 24, 2013	6:00 PM - 10:00 PM
CARRIER CHECK-IN:	THURSDAY, OCTOBER 24, 2013	8:00 PM

Empty crates will be returned at 6:00 PM on Thursday, October 24, 2013.

All exhibitor materials must be removed from the facility by 10:00 pm Thursday.

Please note that UPS Ground, FedEx Ground and DHL do NOT pick up from the show floor. Any freight left on the show floor will be re-routed via Triumph Transportation or returned to the warehouse at the exhibitor's expense.

INCLUDED FURNISHINGS:	6' X 6' Booth	One Side Chair
	Black 8' high back drape	One-line Exhibitor ID sign
	Black 3' high side drape	
	One 4' or 6' table draped in black	<u>(MUST REQUEST THROUGH NEWH)</u>

EXHIBIT HALL FLOORING: The exhibit area will not be carpeted. To better complement your booth, rental carpet in a variety of colors is available with the enclosed forms.

PAYMENT POLICY: Payment is required with all orders. To pay by credit card, scan and email your order to csr@triumphexpo.com or fax to 206-431-4846. Orders paid by check must include credit card information or your order will not be processed.



NEWH REGIONAL TRADESHOW 2013
Bell Harbor International Conference Center
October 24, 2013
DISCOUNT PRICE DEADLINE - Friday, October 11, 2013

SHIPPING INFORMATION

**ADVANCE SHIPPING
ADDRESS:**

Company Name and Booth Number
NEWH REGIONAL TRADE SHOW
Triumph Expo & Events
12614 Interurban Ave S.
Seattle, WA 98168

**ADVANCE SHIPMENTS
ACCEPTED:**

30 days prior to deadline, October 21, 2013

**ADVANCE SHIPPING
DEADLINE:**

4:00 PM on Monday, October 21, 2013

**DIRECT SHIPPING
ADDRESS:**

Company Name and Booth Number
NEWH REGIONAL TRADE SHOW
c/o Triumph & Bell Harbor
2211 Alaskan way, Pier 66
Seattle, WA 98121

**DIRECT SHIPMENTS
ACCEPTED:**

Wednesday, October 23, 2013 **ONLY**
between 12:00 pm and 4:00 pm

Triumph Expo & Events and Show Management will NOT be responsible for any early direct shipments that may be refused by the facility or incur additional fees.

TRIUMPH EXPO & EVENTS

R U S H

DO NOT DELAY

DEADLINE DATE **OCTOBER 21, 2013**

TO: _____
EXHIBITOR NAME

C/O TRIUMPH EXPO & EVENTS INC.
12614 INTERURBAN AVE S.
SEATTLE, WA 98168

WAREHOUSE

NEWH

BOOTH # _____ **NO. OF PIECES** _____

CARRIER _____

TRIUMPH EXPO & EVENTS

R U S H

DO NOT DELAY

DEADLINE DATE **OCTOBER 21, 2013**

TO: _____
EXHIBITOR NAME

C/O TRIUMPH EXPO & EVENTS INC.
12614 INTERURBAN AVE S.
SEATTLE, WA 98168

WAREHOUSE

NEWH

BOOTH # _____ **NO. OF PIECES** _____

CARRIER _____

TRIUMPH EXPO & EVENTS

R U S H

DO NOT DELAY

NOT BEFORE OCT. 23, 2013 12PM - 4PM

TO: _____

EXHIBITOR NAME

C/O TRIUMPH EXPO & EVENTS INC.

**BELL HARBOR CONFERENCE CENTER
2211 ALASKAN WAY, PIER 66
SEATTLE, WA 98121**

**SHOWSITE
NEWWH**

BOOTH # _____ **NO. OF PIECES** _____

CARRIER _____

TRIUMPH EXPO & EVENTS

R U S H

DO NOT DELAY

NOT BEFORE OCT. 23, 2013 12PM - 4PM

TO: _____

EXHIBITOR NAME

C/O TRIUMPH EXPO & EVENTS INC.

**BELL HARBOR CONFERENCE CENTER
2211 ALASKAN WAY, PIER 66
SEATTLE, WA 98121**

**SHOWSITE
NEWWH**

BOOTH # _____ **NO. OF PIECES** _____

CARRIER _____

UNION LABOR JURISDICTIONS



To assist you in your planning efforts for the upcoming exposition, we are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the various jurisdictions, we ask that you read the following.

EXHIBIT HALL INSTALLATION & DISMANTLING:

Triumph Expo & Events Inc. has an agreement with the local Carpenters Union to provide labor for display installation and dismantling. Full time employees of the exhibiting companies may set their own exhibits without assistance from this local, provided that the exhibit can be set up in less than one half-hour without the use of tools or ladders. This applies to exhibit display structures and not company products or machinery. Products may be placed by exhibitors regardless of booth size. Labor can be ordered by returning the installation and dismantle labor order form or at the showsite service desk.

MATERIAL HANDLING / DRAYAGE:

Triumph Expo & Events Inc. will control access to the loading docks in order to provide for a safe and orderly move-in/move-out. All forklift and material handling from the loading dock to the point of installation is handled by the Carpenter's Union. This is not applicable to materials that can be carried by one person.

SAFETY:

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Triumph Expo & Events Inc. cannot be responsible for injuries or falls caused by the improper use of rental furniture. Please assist in our efforts to provide a safe working environment for everyone.

TIPPING:

Triumph Expo & Events Inc. requests that exhibitors do not tip our employees. They are paid at an excellent wage scale denoting a professional status, and tipping is not allowed. This applies to all Triumph Expo & Events Inc. employees.



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

FREIGHT/MATERIAL HANDLING FEES

20 LBS or less per shipment (small package) \$ 37.00

SMALL PACKAGES: Any shipment 20 lbs or under. Pieces without documentation will be delivered to booth without guarantee of piece count or condition. **(Shipments above 20 lbs are subject to rates below)**

OFF-TARGET: Any shipment that arrives outside the deadline dates listed on this form is subject to a fee of \$0.20/lb off-target fee. This will be added automatically to the invoice.

ADVANCE SHIPMENTS (21-200 lbs)

Drivers with inbound shipments must check into the Triumph warehouse by 3:30 pm to guarantee same day unloading. Warehouse receiving hours are Monday - Friday, 8:00 am - 3:30 pm; Closed weekends & holidays.

CRATED MATERIALS		MATERIALS W/ SPECIAL HANDLING	
\$ 138.00	Minimum Charge	\$ 164.00	Minimum Charge
\$ 0.69	cents each add'l pound over 200 lbs	\$ 0.82	cents each add'l pound over 200 lbs

ADVANCE SHIPMENT DEADLINE DATE: OCTOBER 21, 2013

DIRECT SHIPMENTS (21-200 lbs)

CRATED MATERIALS		MATERIALS W/ SPECIAL HANDLING	
\$ 148.00	Minimum Charge	\$ 174.00	Minimum Charge
\$ 0.74	cents each add'l pound over 200 lbs	\$ 0.87	cents each add'l pound over 200 lbs

DIRECT SHIPMENT DATE: ONLY OCTOBER 23, 2013 12:00 pm to 4:00 pm

PRICES INCLUDE receiving freight, checking for damage and piece count, delivery to booth, storage of empty containers and load out of shipment to preferred carrier. Use the table below to estimate your material handling charge.

SPECIAL HANDLING: Any non-crated or non-palletized shipments, any shipment that requires ground, side door, flat bed, stacked, constricted space unloading, moving other shipments or objects in the truck/trailer to access the target shipment, or materials that arrive without certified weight tickets or documentation. (i.e. express carriers such as UPS, Fed Ex or DHL).

RETURN TO WAREHOUSE: Exhibitors will be charged 20 cents per pound (\$150 minimum for any shipment that must be returned to the warehouse plus 20 cents per pound for each additional pound over 750 lbs) for the return of the shipment to the TRIUMPH warehouse if 3rd party carrier fails to pick up at show site's designated times. Exhibitors using TRIUMPH Transportation for outbound shipping will have the fee waived.

IMPORTANT All calculations above are regarded as estimates only. All shipments will be invoiced based on actual weight. By signing this form or by shipping freight either advance or direct, you are entering into a contract with Triumph. Carefully read the Material Handling Terms and Conditions Sheet that accompanies this form.

CALCULATION OF MATERIAL HANDLING / DRAYAGE FEES

ADVANCE SHIPMENT DIRECT SHIPMENT

Total Estimated Weight (200 lbs minimum) _____ lbs x Rate = \$ _____

Total Estimated Fees \$ _____

TOTAL \$ _____

Carry this total to payment summary page

MATERIAL HANDLING - TERMS AND CONDITIONS

PLEASE READ CAREFULLY! YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERIES IN CASE OF LOSS OR DAMAGE.

The terms and conditions set forth below are part of the contractual agreement between Triumph Expo & Events Inc. and you the EXHIBITOR. Exhibitor agrees to and accepts the terms and conditions of this contract when any of the following conditions are met:

- *THE MATERIAL HANDLING AGREEMENT IS SIGNED; OR
- *THE EXHIBITOR'S MATERIALS ARE DELIVERED BY A CARRIER TO TE&E'S WAREHOUSE OR TO A SHOW/EXPOSITION SITE FOR WHICH TE&E IS THE OFFICIAL SHOW CONTRACTOR, OR A SUBCONTRACTOR FOR THE OFFICIAL SHOW CONTRACTOR; OR
- *AN ORDER FOR LABOR AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH TRIUMPH EXPO & EVENTS INC.

1. DEFINITIONS. For purposes of this contract, "TE&E" means Triumph Expo & Events Inc. and their employees, agents, directors and assigns, affiliated companies, related entities including but not limited to any subcontractors TE&E may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractor ("EAC") Further, it is hereby understood and agreed that the "EXHIBITOR" is in fact the "Shipper" for all purposes and circumstances, notwithstanding anything contained in this contract to the contrary.

2. PACKAGING AND CRATES. TE&E shall not be responsible for damage to loose uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or materials improperly packed. In addition TE&E shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or having prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means.

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of EXHIBITOR or his representative. All previous labels must be removed or obliterated. TE&E assumes no responsibility for:

- Error in the above procedures
- Removal of containers with old empty labels & without TE&E labels
- Improper information on empty labels

TE&E WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAID ITEMS ARE IN EMPTY CONTAINER STORAGE.

4. INBOUND SHIPMENTS. Consistent with trade show industry practices, there may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of EXHIBITOR or his representative, and during such time the materials will be left unattended. TE&E WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER SAME HAVE BEEN DELIVERED TO EXHIBITOR'S BOOTH AT THE SHOW SITE. TE&E recommends the securing of security services from Facility or Show Management.

5. OUTBOUND SHIPMENTS. Consistent with trade show industry practices there may be a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such time the materials will be left unattended. TE&E WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS BEFORE SAME HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT. TE&E highly recommends the securing of security services from Facility or Show Management. All Material Handling Agreements submitted to TE&E by EXHIBITOR will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any agreement form submitted to TE&E and the actual count of such items in the booth at the time of pickup.

6. DELIVERY TO THE CARRIER FOR RELOADING. TE&E WILL NOT BE RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER SAME HAVE BEEN DELIVERED TO EXHIBITOR'S APPOINTED CARRIER, SHIPPER, OR AGENT FOR TRANSPORTATION AFTER THE EVENT, INCLUDING A TE&E DESIGNATED CARRIER IN ACCORDANCE WITH SECTION 7 BELOW. TE&E loads the materials onto the carrier under directions from the carrier or driver of that same carrier. Any reloading into the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. TE&E ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISE OUT OF IMPROPERLY LOADED MATERIALS.

7. DESIGNATED CARRIERS. In order to expedite removal of materials from the show site, TE&E shall have the authority to change designated carriers if the carrier designated by the EXHIBITOR does not pick up the shipment(s) in time. Where no disposition is made by EXHIBITOR, materials may be taken to a warehouse to await EXHIBITOR'S shipping instructions and EXHIBITOR agrees to be reasonable for charges relating to such rerouting and handling. IN NO EVENT SHALL TE&E BE RESPONSIBLE OR LIABLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION. EXHIBITOR hereby understands and agrees that the carrier's terms and conditions apply to their shipment once the materials have been accepted by said carrier. It is the responsibility of the EXHIBITOR to familiarize himself with these terms and conditions TE&E WILL NOT BE RESPONSIBLE OR LIABLE FOR FAILURE TO PROVIDE THESE CARRIER TERMS AND CONDITIONS TO THE EXHIBITOR.

8. TE&E'S RESPONSIBILITIES. TE&E shall be responsible only for those services which it directly provides. TE&E assumes no responsibility for any persons, parties, or other contracting firms not under TE&E'S direct supervision and control. TE&E shall not be responsible for loss, delay or damage due to strike lockouts, work stoppages, natural elements, vandalism, acts of God, civil disturbances, power failure, explosion, acts of terrorism or war, other causes beyond TE&E'S reasonable control nor for ordinary wear & tear in the handling of materials.

9. INSURANCE. It is understood that TE&E is not an insurer. Any insurance shall be obtained by EXHIBITOR in amounts and for perils determined by EXHIBITOR. EXHIBITOR agrees to provide TE&E with a release and waiver of subrogation to the extent of any insurance settlement received.

10. CLAIM(S) FOR LOSS. EXHIBITOR agrees that any and all claims for loss or damage must be submitted to TE&E immediately at the show site and in any case not later than thirty (30) business days after the conclusion of the show or exposition (for purposes of claim reporting, the 'conclusion' of the show shall be construed as the time when EXHIBITOR'S materials are delivered to the carrier for transportation from the show site or from TE&E'S warehouse). All claims reported after thirty (30) business days will be rejected. In no event shall a suit or action be brought against TE&E more than one year after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the EXHIBITOR and TE&E relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to TE&E for its services, as an offset against the amount of any alleged loss or damage. Any claims against TE&E shall be considered a separate transaction, and shall be resolved on its own merits.

b. MAXIMUM RECOVERY. THE DECLARED VALUE DOES NOT APPLY TO THE SERVICES PROVIDED BY TE&E if found liable for any loss. TE&E'S sole and exclusive MAXIMUM liability for loss or damage to EXHIBITOR'S materials and EXHIBITOR'S sole and exclusive remedy is limited to repair or replacement with like kind and quality, subject to a dollar amount limited equal to the amount paid by EXHIBITOR to TE&E for material handling services during the show or exposition under this contract.

c. BREACH OF CONTRACT AND/OR NEGLIGENCE. TE&E'S liability shall be limited to any loss or damage which results solely from TE&E'S NEGLIGENCE in the actual physical handling of the items comprising EXHIBITOR'S shipment(s) OR which results from BREACH OF THIS CONTRACT and not for any other type of loss or damage. In no event shall TE&E be liable to the EXHIBITOR or to any other party for special, collateral, exemplary, indirect, incidental, or consequential damages, whether such damages occur either prior to, subsequent to, or are alleged as a result of tortious conduct, failure of the equipment or services of TE&E or breach of any of the provisions of this agreement regardless of the form of action, whether in contract or in tort, including strict liability and negligence, even if TE&E has been advised or has notice of the possibility of such damages or for any damages caused by EXHIBITOR'S failure to perform EXHIBITOR'S responsibilities. Such excluded damages include but are not limited to: loss of profits, loss of use or interruption of business, or other consequential or indirect economic loss(es).

11. JURISDICTION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF WASHINGTON WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS AND RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN KING COUNTY, WASHINGTON.

12. INDEMNIFICATION. EXHIBITOR agrees to indemnify, forever hold harmless and defend TE&E and their employees, directors, officers and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgements and expenses (including but not limited to reasonable attorneys' fees and investigation costs) on account of personal injury or death, damage to or loss of property or profits arising out of or contributed to, by any of the following:

- EXHIBITOR'S negligent supervision of any labor secured through TE&E or the negligent supervision of such labor by any of EXHIBITOR'S employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractor (EAC);
- EXHIBITOR'S negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of EXHIBITOR'S employees, agents, representatives, customers, invitees, and/or any Exhibitor Appointed Contractor (EAC) at the show or exposition to which this contract relates, including but not limited to the misuse, improper use, unauthorized alteration, or negligent handling of TE&E'S equipment;
- EXHIBITOR'S violation of Federal State, County or Local ordinances;
- EXHIBITOR'S violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management

13. MISCELLANEOUS. EXHIBITOR, as a material part of the consideration to TE&E for material handling services, waives and releases all claims against TE&E, its employees, agents, directors and officers with respect to all matters for which TE&E has disclaimed liability pursuant to the provisions of this contract. The EXHIBITOR acknowledges that he or she has read this agreement, understands it and agrees to be bound by its terms, and further agrees that it is the complete and exclusive agreement between the parties. The invalidity or unenforceability of any provision hereof shall not affect, modify, or impair the validity and enforceability of all other provisions herein.



Triumph Expo & Events offers prompt, trouble-free freight services.

- Competitive pricing – call for a quote
- On-site personal assistance
- Convenient, single invoice billing – shipping services are included on your trade show invoice

Simplify your trade show experience by calling
Exhibitor Services today at
1-877-607-1010

TRIUMPH TRANSPORTATION

an exclusive service of



TRIUMPH
expo & events inc.



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

INBOUND / OUTBOUND SHIPPING AUTHORIZATION

for Triumph Transportation Only - (SHOW CARRIER)

INBOUND (Shipping TO the Event) Minimum charges apply per shipment

PICK-UP ADDRESS:

Insurance: Inbound Outbound Both Neither

Pick-up Date: _____ Shipment Ready By: _____ am/pm

Hours your dock is opened for pickup:

Dock opened: _____ am/pm Dock closed: _____ am/pm

Contents of Freight / Comments / Special Instructions: _____

Contact Name _____ Ph _____ E-mail _____

WEIGHT AND DIMENSIONS RATE SUBJECT TO FINAL CARRIER PUBLISHED INFORMATION
 NO HAZARDOUS MATERIALS WILL BE ACCEPTED FOR TRANSPORT

LIST EACH PIECE	DIMENSIONS IN INCHES			WT. (LBS)	LIST EACH PIECE	DIMENSIONS IN INCHES			WT. (LBS)
<small>Carton/Crate/Pallet/Fibercase</small>					<small>Carton/Crate/Pallet/Fibercase</small>				
EXAMPLE: Carton	Lx 24"	Wx 12"	Hx 12"	135 lbs		Lx	Wx	Hx	
	Lx	Wx	Hx			Lx	Wx	Hx	
	Lx	Wx	Hx			Lx	Wx	Hx	
	Lx	Wx	Hx			Lx	Wx	Hx	
	Lx	Wx	Hx			Lx	Wx	Hx	
Total Pieces :					Total Weight :				

Are the pallets/skids stackable? YES NO If additional insurance, declared value is \$ _____

OUTBOUND (Shipping FROM the Event) Minimum charges apply per shipment

RETURN ADDRESS:

SHIPPING METHOD: Deferred / Ground: 3-7 Bus. Days

Express: 2-3 Bus. Days

Approx. Weight: _____ Total No. of Pieces _____

Crates Cartons Fiber Cases Other: _____

Contents of Freight / Comments / Special Instructions: _____

Contact Name _____ Ph _____ E-mail _____

Date Freight Must be Received at Destination _____

Once your shipment is packed and ready to be picked up, please return the outbound material handling form to the Triumph Exhibitor Services Specialist. Shipments without this paperwork will be returned to the Triumph warehouse at the exhibitor's expense. Triumph does not accept responsibility for any exhibitor property left on the floor unattended.

Below is an abbreviated list of instances in which your actual shipping cost would differ from your estimated rates:
 Oversize Shipments: weight over 300 lbs, height over 48 inches, or girth over 120 inches (applies to air freight services ONLY)
 Re-Delivery: Requiring additional delivery attempts when original delivery during normal business hours failed
 Inside Delivery: Delivery including a flight of stairs or an elevator
 Lift Gate: Truck required when no elevated dock or forklift is available



PAYMENT SUMMARY

EXHIBITOR INFORMATION

I acknowledge and accept responsibility for the accuracy of this order and payment for all services provided.

Prepared by (Print Name) _____ Date _____

Signature _____ Booth #(s) _____

Company Name _____

Address _____

City _____ State _____ Zip _____ Phone _____

Fax # _____ E-mail _____

CREDIT CARD AUTHORIZATION

I authorize Triumph Expo & Events Inc. to debit my credit card for the charges on this invoice and for additional charges incurred. (Non-payment due to Declined Credit Cards and NSF Checks are subject to additional fees - See Payment Terms & Conditions)

Visa
 Mastercard
 American Express
 Check
 Check# _____

Account # _____ Expiration Date _____

Printed Name on Card _____

Credit Card Holder E-mail **(REQUIRED)** _____

Authorized Signature _____

PAYMENT MUST ACCOMPANY ALL ORDERS
 To receive discount pricing, checks or credit card information must be received before discount deadline. Please make check payable to:
Triumph Expo & Events Inc

FOR ALL CHECK ORDERS
 Credit card authorization must be provided for any additional fees incurred.

WASHINGTON STATE SALES TAX
 applies to all exhibitors including non-profit agencies within Washington State (RCW 82.04.070)

ORDER FORMS	PAGE TOTALS
Tables, Counters and Risers \$ _____	
Chairs, Fabric and Accessories \$ _____	
Carpeting \$ _____	
Graphics and Signage \$ _____	
TRU-X Modular Exhibits \$ _____	
TRU-X Accessories \$ _____	
Installation and Dismantle Labor \$ _____	
Other \$ _____	
Subtotal \$ _____	
WA State Sales Tax @ 9.5% \$ _____	
Cleaning Services \$ _____	
Freight/Material Handling \$ _____	
TOTAL \$ _____	



PAYMENT and LABOR - TERMS AND CONDITIONS

PLEASE READ CAREFULLY! YOU ARE ENTERING A CONTRACT WHICH DEFINES THE RESPECTIVE PARTIES' RESPONSIBILITIES.

The terms and conditions set forth below become a part of the contractual agreement between TRIUMPH EXPO & EVENTS and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

- *WHEN THE INVOICE SUMMARY FORM IS SIGNED; OR
- *WHEN AN ORDER FOR LABOR, SERVICES, AND/OR RENTAL EQUIPMENT IS PLACED BY AN EXHIBITOR WITH TRIUMPH EXPO & EVENTS INC.; OR
- *WHEN WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH TRIUMPH EXPO & EVENTS INC.

DEFINITIONS

The name Triumph Expo & Events Inc. shall be construed within the meaning of this contract as Triumph Expo & Events Inc. ("TE&E"), and their employees, officers, agents and assigns, affiliated companies and related entities including but not limited to any subcontractors Triumph Expo & Events Inc. may appoint. The term EXHIBITOR shall be construed within the meaning of this contract as the EXHIBITOR and/or its employees, agents, representatives, and/or any Exhibitor Appointed Contractor ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional [After Deadline] charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of TE&E except where specifically identified as a sale. All TE&E rentals include delivery, installation and removal from EXHIBITOR's booth. In case of labor cancellation, a one-hour "per person, per hour" charge will be applied to all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If services have already been provided at the time of cancellation, a 100% cancellation fee will be applied to all TE&E furniture rental items including Custom Carpeting, Custom-Cut Carpet, TRU-X Rental Exhibits. It is EXHIBITOR's responsibility to advise TE&E personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If EXHIBITOR is exempt from payment of sales tax, Triumph Expo & Events Inc. requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. Any outstanding balance due after the close of the show will be subject to an administrative collection fee of 50% of the outstanding balance. This includes non-payment due to, but not limited to, declined credit cards, NSF checks or Stop Payment transactions. These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF WASHINGTON. In the event of any dispute between EXHIBITOR and TE&E relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to TE&E for its services, as an offset against the amount of any alleged loss or damage. Any claim against TE&E shall be considered a separate transaction, and shall be resolved on its own merits. TE&E reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR's estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that TE&E may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

OPTION A: LABOR PROVIDED UNDER THE SUPERVISION OF TRIUMPH EXPO & EVENTS INC.

RESPONSIBILITIES: TE&E shall be responsible for the performance of labor provided under this option. TE&E cannot assume responsibility for any acts of, or loss to, persons, parties and/or other contracting firms not under TE&E's direct supervision and control. In no event shall TE&E be liable for loss or damage caused by delay in labor beginning work when EXHIBITOR requests labor to begin later than the start of the working day. TE&E shall not be responsible for loss, delay or damage due to strike, lockouts, and/or work stoppages, or other causes beyond TE&E's reasonable control.

INDEMNIFICATION: TE&E agrees to indemnify, hold harmless, and defend EXHIBITOR from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgements, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to TE&E employees, or property damage arising out of work performed by labor provided by and supervised by TE&E, except when Exhibitor exercises direction and/or control over the work being performed.

OPTION B: LABOR PROVIDED UNDER THE SUPERVISION OF EXHIBITOR

RESPONSIBILITIES: EXHIBITOR shall be responsible for the performance of labor provided under this section. It is the responsibility of EXHIBITOR to supervise labor secured through TE&E in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with TE&E Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management Rules and/or Regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION: EXHIBITOR agrees to indemnify, hold harmless, and defend TE&E from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgements, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to TE&E employees, and/or property damage arising out of work performed by labor provided by TE&E, BUT supervised by EXHIBITOR. Further, EXHIBITOR's indemnification of TE&E includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by TE&E to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO TE&E'S MATERIAL HANDLING TERMS AND CONDITIONS AS THEY RELATE TO MATERIAL HANDLING SERVICES. CONTRACTUAL TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH TE&E. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH TE&E.

TRIUMPH EXHIBIT COLLECTIONS

BROWSE OUR CATALOG OF FURNISHINGS AND ACCESSORIES, DESIGNED TO HELP EXHIBITORS MAKE AN IMPACT WITH THEIR TARGET AUDIENCE!

(For exhibit booths designed from the ground up, turn to our CUSTOM COLLECTION)



CLASSIC COLLECTION

Table/Counter Skirt Colors T7 / T14



BLACK



WHITE



SILVER



BLUE



GREEN



RED



TEAL



BURGUNDY



BERRY



PURPLE



YELLOW



TERRA COTTA



CHAMPAGNE



DOVE



WILLOW



BROWN



Black plastic stack chair
C1



Black padded side chair
C2



Black padded arm chair
C3



Black bar stool
C4



Grey gaslift stool
C5

TRIUMPH EXHIBIT COLLECTIONS

PREMIUM COLLECTION



Leather sofa in espresso
P1



Leather loveseat
in espresso
P2



Leather Arm
Chair in espresso
P3



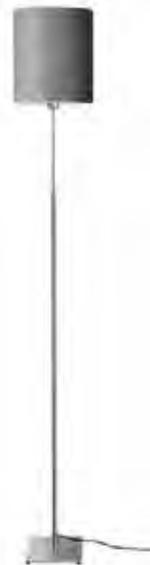
Leather Club
Chair in espresso
P4



30" and 42" high
pedestal tables
P9 / P10



Table lamp in
brushed nickel
P7



Floor lamp in
brushed nickel
P8



Coffee table
in black/brown
P5



End table in
black/brown
P6

TRIUMPH EXHIBIT COLLECTIONS

EXHIBIT ACCESSORIES



7" and 13" tall table top risers (in 4' or 6' lengths)

A21-A24



Coat Tree
A1



Easel
A2



Chrome sign holder (22' x 28")
A3



Literature Rack 6 pocket
A4



Bagstand (straight)
A5



Bagstand (waterfall)
A6



Chrome stanchion (with black rope)
A7 / A8



Retractable stanchion
A9



Poster board 4' x 8' grey fabric with black frame (horizontal or vertical)
A10 / A11

TRIUMPH EXHIBIT COLLECTIONS

EXHIBIT ACCESSORIES CONTINUED



Wastebasket
A12



Raffle Drum/
Ticket Tumbler
A13



Fish bowl
A14



Small
Refrigerator
A15



Ballot Box
(small)
A16



Garment Rack
A17



Small security cage w/
formica top
(28" x 28" x 28")
A18



Medium security cage w/
formica top
(24" x 48" x 36")
A19



30" and 42" high
display pedestals
(16" diameter)
A25 / A26



50W Arm
Light
A27

TRIUMPH EXHIBIT COLLECTIONS

DISPLAY COLLECTION



Straight shelves
37" L x 12" W w/ brackets
D27



Literature Pocket
(acrylic w/ velcro for fabric walls)
D28

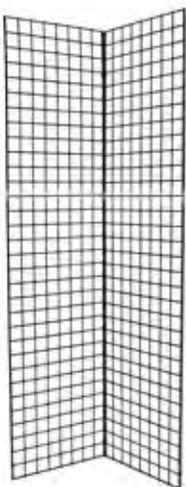


Slat wall panel
D2



Slat wall accessories (L to R, top to bottom):

- D3** 8" straight hanger
- D4** 6" straight hanger
- D5** 6" angled hanger - chrome
- D6** hat stand
- D7** handbag faceout
- D8** 7-ball waterfall hanger
- D9** 6" angled hanger - white
- D10** knob hanger - white
- D11** 1" hanger - white
- D12** picture hook - white
- D13** 4" hanger - chrome
- D14** 2" hanger - chrome
- D15** 1" hanger - chrome
- D16** picture hooks - chrome



Grid wall panels
(one pair)
D17



Grid wall panel accessories (top to bottom):

- D18** 7-ball waterfall
- D19** straight hanger
- D20** 4" hanger - black
- D21** 4" hanger - chrome
- D22** 2" hanger - black
- D23** 2" hanger - chrome
- D24** 1" hanger - black
- D25** 1" hanger - chrome
- D26** clever clip

TRIUMPH EXHIBIT COLLECTIONS

STANDARD CARPET COLORS

THE CARPET COLLECTION



BLACK



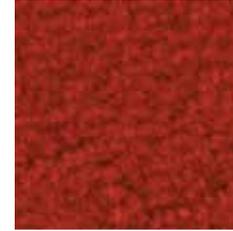
GREEN



TEAL



BURGUNDY



RED



BERRY



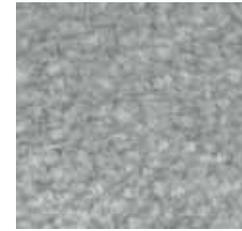
PURPLE



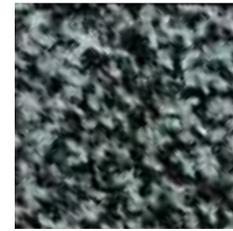
BLUE



LATTE



SILVER

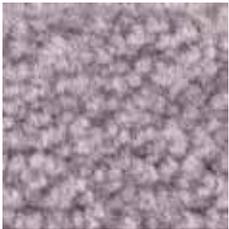


TUXEDO

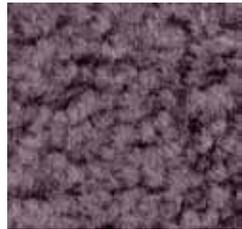
PREMIUM CARPET (28oz & 40oz PLUSH) COLORS



BLACK



GREY PEARL



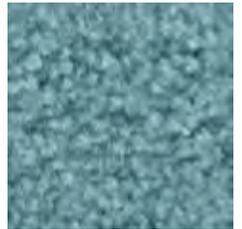
CHARCOAL



WHITE



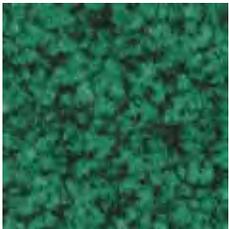
NAVY



SEA BREEZE



CREAM



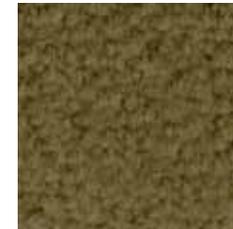
PINE



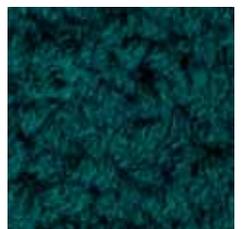
CARDINAL



CABERNET



TOAST



BAYWATER



WEDGEWOOD

TRIUMPH EXHIBIT COLLECTIONS

THE CUSTOM COLLECTION: ACCESSORIES

YOU DON'T NEED TO TAKE ADVANTAGE OF OUR CUSTOM BOOTHS TO ENJOY THESE STAND-ALONE ACCESSORIES. YOU CAN EVEN ADD YOUR OWN PERSONAL BRANDING BY ORDERING CUSTOM GRAPHICS TO FIT OUR COLLECTION OF COUNTERS AND KIOSKS.



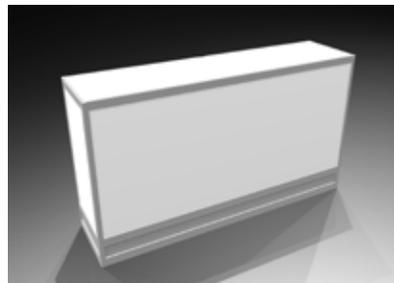
**COMPUTER KIOSK
WITH INTERCHANGEABLE PANELS**
CT1



1 METER RADIUS COUNTER
1M RADIUS X .5M X 42" H
CT5



1 METER COUNTER
1M X .5M X 42" H
CT2



2 METER COUNTER
2M X .5M X 42" H
CT4



1.5 METER COUNTER
1.5M X .5M X 42" H
CT3



Showcase, 6' full-view (6' L x 42" H x 18" D)
CT11



Showcase
6' upright
6' H x 38" W x 18" D
CT12



**1 METER COUNTER SHOWN
WITH OPTIONAL GRAPHIC PANEL**
(additional charges apply)

TRIUMPH EXHIBIT COLLECTIONS

THE GRAPHIC COLLECTION

BRAND YOUR BOOTH WITH CUSTOM GRAPHICS!
CHOOSE FROM THIS SERIES OF STANDARD DISPLAYS
OR CREATE A CUSTOM PIECE FROM SCRATCH WITH
THE HELP OF OUR CREATIVE TEAM!

SEE THE GRAPHICS GUIDELINES FOR MORE
INFORMATION ON SUBMITTING YOUR ARTWORK
FILES FOR PRINTING.



METERBOARD GRAPHIC PANEL
WITH BASE
GR1



STANDARD GRAPHIC SIGN
(BASE NOT INCLUDED)
GR3



RETRACTABLE BANNER
WITH BASE
GR2



CUSTOM GRAPHIC HEADER
GR4



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

TRIUMPH COLLECTIONS ORDERING FORM

TABLES AND SEATING - THE CLASSIC COLLECTION

QTY		DISCOUNT RATE	STANDARD RATE	TOTAL
T1	_____ 30" high skirted table 2' x 4'	\$ 72.50	\$ 94.25	\$ _____
T2	_____ 30" high skirted table 2' x 6'	\$ 85.50	\$ 111.15	\$ _____
T3	_____ 30" high skirted table 2' x 8'	\$ 98.00	\$ 127.40	\$ _____
T4	_____ 30" high unskirted table 2' x 4'	\$ 46.00	\$ 59.80	\$ _____
T5	_____ 30" high unskirted table 2' x 6'	\$ 56.00	\$ 72.80	\$ _____
T6	_____ 30" high unskirted table 2' x 8'	\$ 66.50	\$ 86.45	\$ _____
T7	_____ Table skirt OR 4th side draped	\$ 34.50	\$ 44.85	\$ _____
T8	_____ 42" high skirted counter 2' x 4'	\$ 84.50	\$ 109.85	\$ _____
T9	_____ 42" high skirted counter 2' x 6'	\$ 97.00	\$ 126.10	\$ _____
T10	_____ 42" high skirted counter 2' x 8'	\$ 109.00	\$ 141.70	\$ _____
T11	_____ 42" high unskirted counter 2' x 4'	\$ 50.00	\$ 65.00	\$ _____
T12	_____ 42" high unskirted counter 2' x 6'	\$ 60.00	\$ 78.00	\$ _____
T13	_____ 42" high unskirted counter 2' x 8'	\$ 70.50	\$ 91.65	\$ _____
T14	_____ Counter skirt OR 4th side draped	\$ 39.50	\$ 51.35	\$ _____
C1	_____ Black plastic stack chair	\$ 31.50	\$ 40.95	\$ _____
C2	_____ Black padded side chair	\$ 52.00	\$ 67.70	\$ _____
C3	_____ Black padded arm chair	\$ 58.00	\$ 75.40	\$ _____
C4	_____ Black bar stool	\$ 64.50	\$ 83.85	\$ _____
C5	_____ Grey gaslift stool	\$ 77.50	\$ 100.75	\$ _____

Please check your table/counter skirt color of choice - If no color is chosen, show color will be given.

- BLACK
 WHITE
 SILVER
 BLUE
 GREEN
 RED
 TEAL
 BURGUNDY
 BERRY
 PURPLE
 YELLOW
 TERRA CO TTA
 CHAMPAGNE
 DOVE
 WILLOW
 BROWN

PRICES INCLUDE DELIVERY AND SET-UP. CANCELLATION CHARGES ARE 50% AFTER DISCOUNT DEADLINE AND 100% AFTER SHOW/ EVENT MOVE-IN BEGINS.

TOTAL \$ _____

Carry this total to payment summary page



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

TRIUMPH COLLECTIONS ORDERING FORM

THE PREMIUM COLLECTION

QTY		DISCOUNT RATE	STANDARD RATE	TOTAL
P1 _____	Leather sofa in espresso	\$ 392.50	\$ 510.25	\$ _____
P2 _____	Leather love seat in espresso	\$ 327.50	\$ 425.75	\$ _____
P3 _____	Leather arm chair in espresso	\$ 309.00	\$ 401.70	\$ _____
P4 _____	Leather club chair in espresso	\$ 290.50	\$ 377.65	\$ _____
P5 _____	Coffee table in cherry wood	\$ 80.50	\$ 104.65	\$ _____
P6 _____	End table in cherry wood	\$ 51.00	\$ 66.30	\$ _____
P7 _____	Table lamp in brushed nickel	\$ 30.50	\$ 39.65	\$ _____
P8 _____	Floor lamp in brushed nickel	\$ 41.00	\$ 53.30	\$ _____
P9 _____	30" diameter x 30" high pedestal table	\$ 87.50	\$ 113.75	\$ _____
P10 _____	30" diameter x 42" high pedestal table	\$ 98.00	\$ 127.40	\$ _____

EXHIBIT AND DISPLAY ACCESSORIES - THE ACCESSORY COLLECTION

A1 _____	Coat tree	\$ 31.50	\$ 40.95	\$ _____
A2 _____	Easel	\$ 36.00	\$ 46.80	\$ _____
A3 _____	Chrome sign holder (22" x 28")	\$ 56.00	\$ 72.80	\$ _____
A4 _____	Literature rack - 6 pocket	\$ 56.00	\$ 72.80	\$ _____
A5 _____	Bagstand - straight	\$ 52.00	\$ 67.60	\$ _____
A6 _____	Bagstand - waterfall	\$ 52.00	\$ 67.60	\$ _____
A7 _____	Chrome stanchion	\$ 30.50	\$ 39.65	\$ _____
A8 _____	Black rope - 6' length	\$ 20.50	\$ 26.65	\$ _____
A9 _____	Retractable stanchion	\$ 60.00	\$ 78.00	\$ _____
A10 _____	Poster Board - 4' x 8' VERTICAL	\$ 98.00	\$ 127.40	\$ _____
A11 _____	Poster Board - 4' x 8' HORIZONTAL	\$ 98.00	\$ 127.40	\$ _____
A12 _____	Wastebasket	\$ 12.75	\$ 16.58	\$ _____
A13 _____	Raffle drum / ticket tumbler	\$ 50.00	\$ 65.00	\$ _____
A14 _____	Fish bowl	\$ 16.50	\$ 21.45	\$ _____
A15 _____	Small refrigerator	\$ 122.50	\$ 159.25	\$ _____
A16 _____	Ballot box - small	\$ 30.50	\$ 39.65	\$ _____

PRICES INCLUDE DELIVERY AND SET-UP. CANCELLATION CHARGES ARE 50% AFTER DISCOUNT DEADLINE AND 100% AFTER SHOW/ EVENT MOVE-IN BEGINS.

TOTAL \$ _____

Carry this total to payment summary page



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

TRIUMPH COLLECTIONS ORDERING FORM

EXHIBIT AND DISPLAY ACCESSORIES - THE ACCESSORY COLLECTION

QTY		DISCOUNT RATE	STANDARD RATE	TOTAL
A17 _____	Garment rack	\$ 60.00	\$ 78.00	\$ _____
A18 _____	Sm. security cage w/ formica top (28"x28"x28")	\$ 136.50	\$ 277.45	\$ _____
A19 _____	Med. security cage w/ formica top (24"x48"x36")	\$ 179.50	\$ 233.35	\$ _____
A20 _____	Lock - w/ 2 keys	\$ 50.00	\$ 65.00	\$ _____
A21 _____	1-step riser 4'L x 8"W x 7"H	\$ 57.00	\$ 74.10	\$ _____
A22 _____	1-step riser 4'L x 8"W x 13"H	\$ 57.00	\$ 74.10	\$ _____
A23 _____	1-step riser 6'L x 8"W x 7"H	\$ 65.50	\$ 85.15	\$ _____
A24 _____	1-step riser 6'L x 8"W x 13"H	\$ 65.50	\$ 85.15	\$ _____
A25 _____	16" diameter display pedestal - 30" high	\$ 43.35	\$ 56.36	\$ _____
A26 _____	16" diameter display pedestal - 42" high	\$ 47.43	\$ 61.66	\$ _____
A27 _____	Arm light (50w incandescent)	\$ 67.83	\$ 88.18	\$ _____

DISPLAY WALLS AND FIXTURES - THE DISPLAY COLLECTION

D1 _____	Wire wall panel	\$ 259.08	\$ 336.80	\$ _____
D2 _____	Slat wall panel	\$ 259.08	\$ 336.80	\$ _____
D3 _____	8" straight hanger	\$ 9.88	\$ 12.85	\$ _____
D4 _____	6" straight hanger	\$ 7.88	\$ 10.24	\$ _____
D5 _____	6" angled hanger - chrome	\$ 7.88	\$ 10.24	\$ _____
D6 _____	6" angled hanger - white	\$ 7.88	\$ 10.24	\$ _____
D7 _____	Hat stand	\$ 9.88	\$ 12.85	\$ _____
D8 _____	Handbag faceout	\$ 9.88	\$ 12.85	\$ _____
D9 _____	7-ball waterfall hanger	\$ 9.88	\$ 12.85	\$ _____
D10 _____	Knob hanger - white	\$ 3.03	\$ 3.94	\$ _____
D11 _____	Picture hook - white	\$ 3.03	\$ 3.94	\$ _____
D12 _____	Picture hook - chrome	\$ 3.03	\$ 3.94	\$ _____
D13 _____	4" hanger - chrome	\$ 5.88	\$ 7.64	\$ _____
D14 _____	2" hanger - chrome	\$ 3.03	\$ 3.94	\$ _____
D15 _____	1" hanger - chrome	\$ 3.03	\$ 3.94	\$ _____
D16 _____	1" hanger - white	\$ 3.03	\$ 3.94	\$ _____

PRICES INCLUDE DELIVERY AND SET-UP. CANCELLATION CHARGES ARE 50% AFTER DISCOUNT DEADLINE AND 100% AFTER SHOW/ EVENT MOVE-IN BEGINS.

TOTAL \$ _____

Carry this total to payment summary page



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

TRIUMPH COLLECTIONS ORDERING FORM

DISPLAY WALLS AND FIXTURES - THE DISPLAY COLLECTION

QTY		DISCOUNT RATE	STANDARD RATE	TOTAL
D17 _____	Grid wall panels (each)	\$ 66.50	\$ 86.45	\$ _____
D18 _____	7-ball waterfall	\$ 9.88	\$ 12.85	\$ _____
D19 _____	Straight hanger	\$ 9.88	\$ 12.85	\$ _____
D20 _____	4" hanger - black	\$ 5.88	\$ 10.24	\$ _____
D21 _____	4" hanger - chrome	\$ 5.88	\$ 10.24	\$ _____
D22 _____	2" hanger - black	\$ 3.03	\$ 3.94	\$ _____
D23 _____	2" hanger - chrome	\$ 3.03	\$ 3.94	\$ _____
D24 _____	1" hanger - black	\$ 3.03	\$ 3.94	\$ _____
D25 _____	1" hanger - chrome	\$ 3.03	\$ 3.94	\$ _____
D26 _____	Clever clip	\$ 3.03	\$ 3.94	\$ _____
D27 _____	Straight shelf (37" L x 12" W w/ brackets)	\$ 53.53	\$ 68.29	\$ _____
D28 _____	Literature pocket (w/ velcro for fabric wall)	\$ 15.56	\$ 20.22	\$ _____

CARPET AND PADDING - THE CARPET COLLECTION

QTY		DISCOUNT RATE	STANDARD RATE	TOTAL
_____	Custom cut standard carpet (per sq. ft.)	\$ 2.54	\$ 3.30	\$ _____
	Booth size _____ x _____ = _____ @			
_____	Carpet padding (per sq. ft.)	\$ 0.81	\$ 1.05	\$ _____
	Booth size _____ x _____ = _____ @			
_____	Poly vinyl sheeting (per sq. ft.)	\$ 0.45	\$ 0.59	\$ _____
	Booth size _____ x _____ = _____ @			

IF ORDERING STANDARD CARPET, PLEASE SELECT A COLOR FROM THE CHOICES BELOW:

- BLACK
 TUXEDO
 SILVER
 BLUE
 GREEN
 RED
 TEAL
 BURGUNDY
 BERRY
 PURPLE
 LATTE

PRICES INCLUDE DELIVERY AND SET-UP. CANCELLATION CHARGES ARE 50% AFTER DISCOUNT DEADLINE AND 100% AFTER SHOW/ EVENT MOVE-IN BEGINS.

TOTAL \$ _____

Carry this total to payment summary page



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

TRIUMPH COLLECTIONS ORDERING FORM

COUNTERS AND SHOWCASES - THE CUSTOM COLLECTION

QTY		DISCOUNT RATE	STANDARD RATE	TOTAL
CT1 _____	Computer Kiosk w/ interchangeable panels	\$ 186.00	\$ 241.80	\$ _____
CT2 _____	1 Meter Counter - 1M x .5M x 42" high	\$ 161.00	\$ 209.30	\$ _____
CT3 _____	1.5 Meter Counter - 1.5M x .5M x 42" high	\$ 171.50	\$ 222.95	\$ _____
CT4 _____	2 Meter Counter - 2M x .5M x 42" high	\$ 214.00	\$ 278.20	\$ _____
CT5 _____	1 Meter Radius Counter - 1M (r) x .5M x 42" high	\$ 224.50	\$ 291.85	\$ _____
CT6 _____	Optional cabinet door lock	\$ 28.50	\$ 37.05	\$ _____
CT7 _____	Custom Graphic Front Panel for 1M Counter	\$ 142.50	\$ 185.25	\$ _____
CT8 _____	Custom Graphic Front Panel for 1.5M Counter	\$ 213.75	\$ 277.88	\$ _____
CT9 _____	Custom Graphic Front Panel for 2M Counter	\$ 285.00	\$ 370.50	\$ _____
CT10 _____	Custom Graphic Front Panel for 1M (r) Counter	\$ 226.25	\$ 294.13	\$ _____
CT11 _____	Showcase, 6' full-view (6'L x 42"H x 18"D)	\$ 269.28	\$ 350.06	\$ _____
CT12 _____	Showcase, 6' upright view (6'L x 38"H x 18"D)	\$ 279.99	\$ 363.99	\$ _____
CT13 _____	Showcase, 6' upright (6"H x 18"W x 18"D)	\$ 269.28	\$ 350.06	\$ _____

****IF SELECTING A STANDARD COUNTER WITHOUT CUSTOM GRAPHICS, PLEASE SELECT FRAME AND PANEL OPTIONS BELOW****

METAL FRAME COLOR

Black Silver

PANEL OPTIONS

FABRIC - Black Blue Grey **HARDWALL** - White Custom Graphic

MARKETING PIECES / GRAPHICS - THE CUSTOM COLLECTION

GR1 _____	Meterboard graphic panel w/base (1M W x 8' H)	\$ 425.00	\$ 552.50	\$ _____
GR2 _____	Retractable graphic banner w/ base (30" W x 7' H)	\$ 284.00	\$ 369.00	\$ _____
GR3 _____	Standard graphic sign (22" W x 28" H)	\$ 76.50	\$ 99.45	\$ _____
GR4 _____	Custom graphic header (116.75" L x 11.875" H)	\$ 156.45	\$ 203.35	\$ _____

PRICES INCLUDE DELIVERY AND SET-UP. CANCELLATION CHARGES ARE 50% AFTER DISCOUNT DEADLINE AND 100% AFTER SHOW/ EVENT MOVE-IN BEGINS.

TOTAL \$ _____

Carry this total to payment summary page



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

TRIUMPH GRAPHICS and SIGNAGE

CUSTOM DIGITAL SIGNS/BANNERS

Signs are digitally printed on biodegradeable foamboard. PVC, Gatorfoam and other substrates available for additional charge and will require a custom quote.

CUSTOM DIGITAL SIGNAGE

_____ width x _____ height = _____ ttl sq. ft. x \$16.58 per sq.ft. = _____ x qty = _____ = _____

Double Sided add 100% _____

CUSTOM DIGITAL BANNERS

_____ width x _____ height = _____ ttl sq. ft. x \$16.58 per sq.ft. = _____ x qty = _____ = _____

BANNER OPTIONS: Grommets Pole Pockets

Double Sided add 100% _____

100% rush charge will be added to custom signs ordered after the discount deadline date.

STANDARD SIGNS

Standard signs are digitally printed on biodegradeable foam board

FOR ALL SIGNS: PLEASE CHECK ALL THAT APPLY

Background color: _____

Copy color(s): _____

Panel Orientation:

Vertical Horizontal Designer's Judgement

Client providing digital file?

Client providing hardcopy/sketch?

Cardboard Easelbacks @ \$2.60 ea qty _____

PVC Gatorfoam **REQUIRES QUOTE**

QTY	SIZE	DISC RATE	STD RATE	TOTAL
_____	8.5" x 11"	\$43.86	\$57.02	_____
_____	7" x 44"	\$58.14	\$75.58	_____
_____	11" x 14"	\$47.94	\$62.32	_____
_____	14" x 22"	\$55.08	\$71.60	_____
_____	14" x 44"	\$73.95	\$96.14	_____
_____	22" x 28"	\$78.03	\$101.44	_____
_____	28" x 44"	\$103.02	\$133.93	_____

SPACE FOR SIGN COPY or NOTES

PRINT OUT AND SUBMIT A COPY OF THIS FORM FOR EACH SIGN

Minimum order for Custom Digital Signs/Banners is 9 sq.ft. Pricing is based on printing of client supplied digital files, or simple layout of text and client supplied logos and other graphics. Any additional layout, file conversion or repair will incur additional fees. Please see our **GRAPHICS GUIDELINES SHEET** for information on properly submitting files.

PRICES INCLUDE DELIVERY AND SET-UP. CANCELLATION CHARGES ARE 50% AFTER DISCOUNT DEADLINE AND 100% AFTER SHOW/ EVENT MOVE-IN BEGINS.

TOTAL \$ _____

Carry this total to payment summary page



NEWH REGIONAL TRADESHOW 2013
Bell Harbor International Conference Center
October 24, 2013
DISCOUNT PRICE DEADLINE - Friday, October 11, 2013

GRAPHICS SUBMISSIONS GUIDELINES

This document details the specifications for graphics submitted to Triumph Expo & Events, Inc. by our clients.

Any files that do not conform to the specifications described below will incur additional fees beyond the current pricing shown in our exhibitor kits. Any in-house work that is needed to ready provided files to a print ready state will be billed out at \$74.97 per hour with a half-hour minimum.

Any files that must be opened in their native application and exported to the required file types described below do not conform to this specification.

FILE TYPES

Digital files (logos, photos, finished layouts, etc.) should be saved or exported from your design application to PDF, EPS, or TIFF with a minimum resolution of 300 dpi at 50% OF THE FINAL DESIRED PRODUCTION SIZE. The higher the resolution provided, the better the results. JPEGs are less desirable, but can be accepted if the resolution is 300 dpi or above. Placed images are to be embedded rather than linked. If files are linked, be sure to send along the linked files.

Do not submit GIF files, Word (.doc) files, PowerPoint (.ppt.) files, or any file formatted for or taken from a website. Web graphics are not suited for large format printing. This is a very common error and should be avoided.

PAGE LAYOUT / IMAGE SIZE

Image should be cropped and scaled to intended print size or to a percentage of print size (no less than 25% for vector based, 50% for bitmap based). Remove non-printing borders. Final resolution should be NO LESS than 100 dpi at FINAL print size. Higher resolutions will produce superior results. Image should be flattened – no layers and/or transparent objects. Color halftone images should be submitted in CMYK color mode. If arrangements are made ahead of time with our Graphics Dept., Native Files* can be sent along if any changes or additions are anticipated during the course of the install of the show, but these should not be considered as the primary print files.

FONTS

All fonts should be converted to outlines or paths. Send font files if there is an anticipation of any changes or additions can be made to the provided art. Any In-House changes will be billed as described above.

PROOFING

A clean hardcopy proof and a PDF proof should be sent along with the print files for reference. Files provided without proofs will be printed as is without correction applied. Any re-prints necessary due to proofs not being provided are done at additional cost to the client.

SENDING FILES

Files can be sent on CD-ROM or DVD (recommended for extremely large High resolution files) or posted to an FTP site. For information on our web based file transfer services, contact us at teegraphics@triumphexpo.com or 206-696-7132. Smaller files (-10MB) can be emailed directly to teegraphics@triumphexpo.com.

*native application file types supported are Adobe Photoshop CS6 (pc / mac), Illustrator CS6 (pc / mac), InDesign CS6 (pc / mac).



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

INSTALLATION & DISMANTLE LABOR

LABOR RATE INFORMATION

STRAIGHT TIME (ST) RATES: charged from 8:00 am - 4:30 pm Monday through Friday.
OVERTIME (OT) RATES: charged before 8:00 am and after 4:30 pm Monday through Friday and all day Saturday, Sunday and holidays.
ONE HOUR MINIMUM PER PERSON. We will make every effort to provide labor at requested times. Please report to the Exhibitor Services Desk to confirm your labor.
 Failure to cancel requested labor 24 hours in advance will result in one hour minimum (ST) charge per person.
 If Triumph supervises your set-up, you do not need to be present.

INSTALL/DISMANTLE LABOR RATES:

EXHIBITOR SUPERVISED: STRAIGHT TIME: \$73.50 OVERTIME \$110.00
TRIUMPH SUPERVISED: STRAIGHT TIME: \$95.50 OVERTIME \$143.00

Please note that 30% additional charge applies to all labor orders received after the discount deadline date.

INSTALL

	DATE	TIME	# OF PERSONS A	HOURLY RATE B	# HRS PER PERSON C	TOTAL AxBxC
EXHIBITOR SUPERVISED LABOR						
TRIUMPH SUPERVISED LABOR						

DISMANTLE

	DATE	TIME	# OF PERSONS A	HOURLY RATE B	# HRS PER PERSON C	TOTAL AxBxC
EXHIBITOR SUPERVISED LABOR						
TRIUMPH SUPERVISED LABOR						

SET-UP INFORMATION

SET-UP PLANS/PHOTO: attached to be sent with exhibit In crate # _____

CARPET: with exhibit rented from Triumph (Please complete carpet order form)

ELECTRICAL PLACEMENT: drawing attached drawing with exhibit electrical under carpet

GRAPHICS: with exhibit shipped separately

Special equipment/tools/hardware required: _____

Showsite Contact Person _____ Ph: _____

COMMENTS / NOTES:

IF YOU ARE COMPLETING THIS PAGE, PLEASE ALSO FILL OUT THE NEXT PAGE, TITLED "SHIPPING INFORMATION FOR EXHIBIT LABOR."

TOTAL \$ _____

Carry this total to payment summary page



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

SHIPPING INFORMATION FOR EXHIBIT LABOR

Please complete the following information if your display is to be installed and/or dismantled by Triumph Expo & Events Inc.

INBOUND SHIPPING INSTRUCTIONS

Carrier _____ Carrier Phone _____

Shipped to: Warehouse Show Site From: City/State _____

Total No. of: Crates ___ Cartons ___ Fiber Cases ___ Other (specify) _____

OUTBOUND SHIPPING INSTRUCTIONS

SHIP TO:

METHOD: Common Carrier Air Freight Van Line Other _____

CARRIER: Show Carrier Other _____

FREIGHT CHARGES: Collect Bill to: _____

SPECIAL INSTRUCTIONS / COMMENTS / NOTES:

PLEASE PROVIDE AN EMERGENCY CONTACT:

Name _____ Phone _____



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

Exhibitor Appointed Contractor (EAC) Approval Form

Exhibitors are allowed to use the services of an Exhibitor Appointed Contractor (EAC) provided the following conditions are met:

THE EXHIBITOR is required to complete and return this form as well as the "Third Party Authorization Form" included with this Exhibitor Kit. Both forms must be filled out completely, including credit card information. The forms must be signed by both parties and returned to Triumph Expo & Events Inc. at least 30 days prior to the show opening.

THE EXHIBITOR APPOINTED CONTRACTOR (EAC) is **required to provide a certificate of liability insurance** of no less than \$1,000,000 property damage, loss or personal injury in the form of a policy rider furnished by their broker to Show Management and to Triumph Expo & Events Inc. (TE&E) along with a complete list of the exhibitors they intend to serve, at least 30 days prior to the show opening. The EAC must also be able to provide, upon request, the current workmen's compensation insurance certificates from the State of Washington as well as current labor contracts. The EAC must furnish to Show Management and TE&E a list of emergency contact names, addresses and phone numbers. All EAC personnel must be properly badged or identified at show site.

THE EAC MUST USE LOCAL CARPENTER UNION LABOR TO INSTALL AND DISMANTLE THE EXHIBIT OR DISPLAY. NO PERMISSION WILL BE GIVEN TO USE AN EAC FOR THE PERFORMANCE OF THE FOLLOWING TASKS:

PLUMBING ELECTRICAL TELEPHONE LINES DRAYAGE RIGGING BOOTH CLEANING CATERING

EXHIBITOR INFORMATION

I am the representative of the exhibiting company named at the top of this form and have authorized the EAC named below to supervise the installation and dismantle of our exhibit. It is my company's responsibility to inform the EAC of all requirements stated on this form and to assure that the EAC adheres to all show, facility, and union rules. I understand that the exhibiting company is ultimately responsible for the payment of any charges incurred by the EAC, and that in the event the EAC does not submit payment prior to the last day of the show, such charges will be submitted to the exhibiting company for payment. I authorize the use of the credit card information below to charge any payment due. **ALL INVOICES MUST BE SETTLED BY THE EXHIBITING COMPANY BY THE CLOSE OF THE SHOW.**

Exhibitor Name _____ Signature _____

Credit Card Account # _____ Exp Date _____ Personal Company

EAC INFORMATION

EAC Company Name _____

Address _____

City/State/Zip _____

Contact and/or On Site Rep _____

Ph _____ Fax _____ E-Mail _____

Comments _____



COMPANY _____ BOOTH#(S) _____

! PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

THIRD PARTY AUTHORIZATION

for use of an Exhibitor Appointed Contractor (EAC)

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges and agree to be bound by all terms and conditions as described in the Terms and Conditions section of this Exhibitor Kit. In the event that the third party does not submit payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are payable upon receipt, by either party. The items checked below are to be invoiced to the third party.

- | | |
|---|--|
| <input type="checkbox"/> ALL SERVICES | <input type="checkbox"/> RENTAL FURNITURE AND CARPET |
| <input type="checkbox"/> BOOTH CLEANING | <input type="checkbox"/> GRAPHICS |
| <input type="checkbox"/> I&D LABOR - SUPERVISION | <input type="checkbox"/> OTHER SERVICES |
| <input type="checkbox"/> MATERIAL HANDLING - IN & OUT | |

THIRD PARTY AGENT INFORMATION

Agent/Cardholder Name _____ Signature _____

Credit Card Account # _____ Exp Date _____ Personal Company

Billing Address _____

Billing City/State/Zip _____

Third Party Company Name _____

Third Party Billing Address _____

Third Party City/State/Zip _____

Ph _____ Fax _____ E-Mail _____

EXHIBITOR INFORMATION

Exhibitor Name _____ Signature _____

Exhibitor Company Name _____ Booth# _____

Exhibitor Address _____

Exhibitor City/State/Zip _____

Ph _____ Fax _____ E-Mail _____



COMPANY _____ BOOTH#(S) _____

 PLEASE SEND PAGES WITH ITEMS SELECTED AND TRANSFER ALL TOTALS TO PAYMENT SUMMARY PAGE

CART SERVICE

Available during Exhibitor move-in and move-out

This special service is offered exclusively for this show - Small Passenger Vehicles ONLY!

A Triumph attendant will transfer materials from your personal vehicle onto one of our carts and transport it to and/or from your booth for a charge of \$ 75.00 round trip OR \$37.50 one way (into or out of the show).

The minimum charge is \$37.50.

A cartload is Ten (10) pieces or less (weighing less than 250 lbs total).

Payment must be made prior to performance of service. Advance payments can be made using this form, or you can pay for the service at the Triumph Service Center at show site. Please see the cart service attendants when you are ready for the service to be performed.

ITEM	COST	TOTAL
Cart Service - Round Trip	\$75.00	_____
Cart Service - In OR Out	\$37.50	_____

TOTAL \$ _____

Carry this total to payment summary page

AUDIO VISUAL ORDER FORM

(206) 269-4113 Phone
(206) 441-6665 Fax
Attn: Jennifer Johnson
jennifer.johnson@bellharbor.com

Exhibitor Information

Company Name: _____
Address: _____
City/State/Zip: _____
Phone: _____ Fax: _____
Email: _____
On-Site Contact: _____
On-Site Contact Cell #: _____

Show Information

Booth #: _____ Delivery Date: _____
Delivery Time: _____

Payment Information

For your convenience, will use this authorization to charge your credit card account for your advance orders, and additional amounts incurred as a result of show site orders placed by your representative(s).

Visa Master Card American Express

Account Number: _____
Expiration Date: _____ Security # (3 or 4 digit): _____
Cardholder's Name: _____
Address: _____
City/State/Zip: _____
Authorized Signature: _____

We are a full service audio visual provider.
Please Contact the planner for quotes.
Orders accepted August 30st to October 11th. Orders placed after the deadline will be subject to availability and may incur additional charges.
Prices are per day.

Installation: Equipment cannot be delivered to an empty booth. An authorized representative must sign all equipment at the time of delivery.

Credits: It is your responsibility to advise our service center representative of any problems with your equipment, and to check your invoice for accuracy prior to the close of exhibition.

Cancellation: Cancellation of equipment rental and services must be received 72 hours prior to delivery date.

Payment & Reservation: Reservation is secured by major credit card when order is placed. BHICC AV requires payment in full at the time order is placed. **A written confirmation will be sent to you once order is placed.**

I have read and understood the terms and conditions.

Signature: _____

Terms & Conditions

RENTAL AGREEMENT: All equipment rentals are based on the show rates for this specific show. Equipment charges are for show days only. Equipment delivered 1 day prior to show open will be at no additional charge. EXHIBITOR will immediately notify of any damage or loss to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR's care, custody and/or control. EXHIBITOR's responsibility for equipment begins once the equipment is delivered to EXHIBITOR, and ends when EXHIBITOR returns equipment to BHICC AV. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of BHICC AV in each instance. BHICC AV reserves the right to substitute like equipment.

PAYMENT TERMS: Full payment is due at the time services are ordered. All payments must be made in U.S. dollars. Orders received without advance payment or after the deadline date will incur additional (After Deadline) charges as indicated on the order form. In any event all pre-show orders must be paid prior to show start date. All materials and equipment are on a rental basis for the duration of the show or event. It is the EXHIBITOR's responsibility to advise personnel of any problem with any order, and to check invoices for accuracy prior to the close of show. Any orders or services placed at show site must be paid at the show. These payment terms and conditions shall be governed by and constructed in accordance with the LAWS OF THE STATE OF WASHINGTON. In the event of any dispute between the EXHIBITOR and BHICC AV relative to any loss, damage, or claim; such EXHIBITOR shall not be entitled to, and shall not withhold payment, or any partial payment due to BHICC AV for its services as an offset against the amount of any alleged loss or damage. Any claims against BHICC AV shall be considered a separate transaction, and shall be resolved on its own merits. BHICC AV reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR's estimate of the charges and the actual charges incurred by EXHIBITOR, or for any charges that may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

UNPAID BALANCES: Should there be any pre-approved unpaid balances after the close of the show, terms will be net, due and payable to BHICC upon receipt of invoice. Effective 30-days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month which is an ANNUAL PERCENTAGE RATE OF 18%, and future orders will be on a prepayment basis only. If any finance charge here under exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by BHICC AV shall either be applied to reduce the principal unpaid balance or refunded to the payer.



AUDIO VISUAL ORDER FORM

Show Name: _____
Group/ Vendor Name: _____
Booth/Room: _____
Event Dates: _____

(206) 269-4113
(206) 441-6665 Fax
Attn: Jennifer Johnson
 jennifer.johnson@bellharbor.com

VIDEO MONITORS \ PROJECTORS	QTY	Item Price	Number of Days	Extended Total
3000-lumen LCD projector		\$397.49		
32" Flat Panel Display		\$331.24		
42" Flat Panel Display		\$397.49		
50" Flat Panel Display		\$529.98		
60" Flat Panel Display		\$993.71		
Two Pole Style Floor Stand for Flat Panel Display		\$198.74		
Shelf for Two Pole Style Floor Stand		\$33.12		
VIDEO PLAYERS & RECORDERS				
DVD player		\$72.87		
MiniDV player/recorder		\$66.25		
COMMUNICATIONS				
Analog phone line-restricted (local & toll free only)		\$106.00		
Analog phone line-unrestricted (unlimited long distance)		\$264.99		
Wired Internet Patch		\$112.62		
4 Port Network Switch		\$66.25		
Complimentary High Speed Wireless at 9megs on 3rd Floor				
COMPUTERS & ACCESSORIES				
Laptop Computer <input type="checkbox"/> PC <input type="checkbox"/> Mac		\$264.99		
Desktop computer <input type="checkbox"/> PC <input type="checkbox"/> Mac		\$264.99		
Powered Computer Speaker		\$46.37		
19" Flat Panel Monitor		\$99.37		
22" Flat Panel Monitor		\$132.50		
24" Flat Panel Monitor		\$198.74		
Wireless PowerPoint clicker		\$33.12		
POWER				
Extension Cord & Power Strip		\$19.87		
500Watt Power to Booth or Table		\$86.12		
1000Watt Power to Booth or Table		\$132.50		
Dedicated circuits up to 20 amps		\$198.74		
Dedicated circuits up to 30 amps, 208v		\$298.11		
Dedicated circuits up to 50 amps		\$463.73		
Dedicated circuits up to 60 amps - 3 phase		\$662.48		
DISPLAY				
Additional table 6' or 8' (circle one)		\$13.25		
Tall Cocktail Table with linen		\$19.87		
Tripod Display Easels		\$6.62		
5', 6' or 8' Tripod Projection Screen		\$66.25		
Banner Hanging		\$33.12		
10 X 12 Black Velour Panels (Includes Hardware)		\$198.74		
10'W X 12'H Pipe for Banner Hanging (Includes Hardware)		\$99.37		
Prices include 9.5% tax and 21% service fee			Total	

